

**Pratt Northam Foundation**  
**PO Box 104**  
**Lowville, NY 13367**

**Application for Workership Funding**

**Applicant:** \_\_\_\_\_

**I. Applicant Information**

1. Is the applicant organized as a not-for-profit organization under state laws governing charitable organizations? ( )Yes ( )No

If yes, in what state or commonwealth? \_\_\_\_\_

If no, please explain \_\_\_\_\_

2. Has the applicant received a ruling or determination letter from the Internal Revenue Service about the following?

(a.) Exempt Status ( )Yes ( )No

(b.) Private Foundation Status ( )Yes ( )No

(c.) Municipal Body: Town, Village, County, etc. ( )Yes ( )No

*(Attach a copy of each such letter, if you have NOT submitted a copy in the past.)*

3. Is the applicant controlled by, related to, connected with or sponsored by another organization? ( )Yes ( )No

If yes, please attach a statement to this application identifying the organization, its purpose and activities and its relationship to the applicant.

4. Please attach a list with the name, address, and title of each member of the applicant's governing board.

5. Name the person who will be administering the workership program. This is the person that will be receiving and dispensing the workership monies.

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
City, State, Zip Code)

\_\_\_\_\_  
(Area Code and Telephone #)

\_\_\_\_\_  
(E-Mail Address)

6. Has the applicant (or any organization listed in #4 above) ever applied for or received a grant from the Pratt Northam Foundation in the past? ( )Yes ( )No

**II. Description of Workship(s)**

1. List each workerhsip requested (by job title) and the total number of hours of work for each (i.e. 350 hrs., 300hrs., 200hrs., 150hrs., 100hrs., etc.). [Maximum: 350 hours]  
(Please attach a job description for each different workship position.)

<u>Workship</u>	<u>Hours</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2. Will the workship student be receiving college-credit for doing this work?  
Yes No  
(Please attach documentation from the college confirming this credit.)

3. Will the workship student provide programming directly to youth?  
Yes No  
Will the workship student provide indirect support to a youth program?  
Yes No

4. Explain how in the selection, training and supervision for this workship position, the applicant will insure a quality work experience for a college student attempting to build a career path through this summer work? *(Add Attachment if Needed.)*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Will the student filling this position be a member of the immediate family of a member of the applicant’s governing board or a person employed by the applicant?  
Yes No  
If Yes, explain: \_\_\_\_\_  
\_\_\_\_\_

6. Contact information for immediate supervisor for each position:

Job Title: \_\_\_\_\_

\_\_\_\_\_  
(Name) (Title)

\_\_\_\_\_  
(Street Address) (City, State, Zip Code)

\_\_\_\_\_  
(Area Code and Telephone #) (E-Mail Address)

Job Title: \_\_\_\_\_

\_\_\_\_\_  
(Name) (Title)

\_\_\_\_\_  
(Street Address) (City, State, Zip Code)

\_\_\_\_\_  
(Area Code and Telephone #) (E-Mail Address)

**III. Certification**

From my own knowledge, I state that the information given in Parts I and II is accurate. The applicant organization has authorized me to make this application.

\_\_\_\_\_  
(Signature) (Printed Name) (Title) (Date)

**III. (For Pratt Northam Use)**

Date Approved \_\_\_\_\_ Amount \$ \_\_\_\_\_ Date of Award \_\_\_\_\_

Workership Committee Chairperson's Signature \_\_\_\_\_

**All applications are due by January 12, 2024  
grants awarded via email and posted on website February 23, 2024**